

To : Discovery Bay City Management Office (Licensed PMC No. C-899891)

致：愉景灣城市管理處 (持牌物管號碼 C-899891)

Re : Request for Suspension of Electricity Supply

From _____ hrs to _____ hrs on _____ (Date). I/We, the Undersigned, being the owner/tenant/decoration contractor of _____ (Unit), hereby request for suspension of electricity supply during the above specified hours in order to carry out internal repairs. I/We agree to pay the handling charge of HK\$100* if demanded and will be responsible for any damage caused anywhere as a result of such inhouse electrical fault.

有關：申請暫停電力供應

本人為 _____ (單位地址)之業主 /租客 / 裝修承辦商，茲因內部裝修需要，特別要求於 _____ 年 _____ 月 _____ 日 上/下午 _____ 時 _____ 分至 上/下午 _____ 時 _____ 分暫停電力供應。本人在要求下亦願意繳付港幣壹佰元手續費*，並承擔如因此單位內之電力毛病而引致任何地方損毀之責任。

Name in Block:

姓名(正楷) _____

Name of Contractor:

裝修公司名稱 _____

Contact Tel. No.:

聯絡電話 _____

Signature:

簽署 _____

Date:

日期 _____

*Remarks 備註

The handling charge will be subject to the discretion of City Management.

由城市管理處決定是否收取手續費。

FOR OFFICE USE ONLY

Confirmed with _____ (Est.) by _____ (Admin.) Date: _____

Approved by : _____ Date: _____

Refer to Notice: CM/ / _____ Date: _____

Cash / Cheque (Cheque No. _____) Receipt No. _____

Received by: _____ Date: _____